

<b>POSITION:</b>	<b>Area Supervisor</b>
<b>LOCATION:</b>	Sylvaneers at Camp Santa Maria, Bailey, CO
<b>STATUS:</b>	Summer seasonal position, 6 days per week
<b>SALARY:</b>	Paid bi-weekly starting at \$450/week, with salary increases based on previous experience working at camp
<b>TIME FRAME:</b>	May 26 through August 8, with possibility to extend contract to later date
<b>REPORTS TO:</b>	Executive Director

If interested, please apply online at [www.sylvaneers.camp/staff](http://www.sylvaneers.camp/staff). Reach out to [csn@sylvaneers.camp](mailto:csn@sylvaneers.camp) with questions.

**GENERAL DESCRIPTION:** Area supervisors play an integral leadership role at camp, modeling tone and culture for staff and campers alike. Area supervisors may also work with Family Camp. Area Supervisors plan and lead their programs, including daily activities and out trips. They provide feedback and coaching support to their program counselors in conjunction with their camp directors and support cabin life and other camp activities as needed.

#### **SPECIFIC DUTIES:**

- Set the tone for camp, as an example for staff and campers
- Address challenges that arise, seeking help as needed
- Plan the scope and sequence of their assigned program
- Observe and give feedback to program staff
- Communicate program and camper needs with camp directors
- Teach and facilitate activities in assigned program area(s)
- Live in-cabin with campers and co-counselors, positively impacting the cabin atmosphere and nurturing campers as they navigate friendships and time away from home
- Participate in staff meetings
- Participate in all-camp activities, assigned areas, and evening programs
- Work effectively on a team of counselors and other staff members to provide campers and guests with high quality opportunities and experiences
- Joyfully and flexibly support day-to-day needs at camp
- Participate in area supervisor training to acquire and build technical and soft skills
- Support and co-facilitate staff training
- Support the mission and vision of Sylvaneers at Camp Santa Maria

#### **QUALIFICATIONS:**

- At least 18 years old, high school graduate or equivalent at time of employment
- Willingness to uphold high moral and ethical standards
- Experience working as a camp counselor or in a leadership role at camp; ability to assume leadership independently
- Experience demonstrating good judgment
- Enthusiasm for working with young people with love, patience, and consistency; experience handling camper behavior appropriately
- Ability to flexibly support in a variety of areas as needs arise
- Ability to participate in outdoor adventure and recreational activities
- Ability to live in a cabin with campers and other staff

#### **Work Environment and Physical Demands:**

The employee must meet physical demands in order to successfully perform the essential functions of this job. Reasonable accommodations may be

made to enable individuals with disabilities to perform the essential functions. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. While performing the job duties, the employee is frequently required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms and talk or hear. The employee is occasionally required to climb or balance and stoop, kneel, crouch, or crawl.

The intent of this job description is to provide a representative summary of the essential functions that will be required of the position given the title and should not be construed as a declaration of specific duties and responsibilities of any particular position. Employees will be assigned specific job related duties, which shall be consistent with the representative essential functions listed above and will not be construed as expanding a particular position's role, scope, FLSA status, or grade.